

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Tuesday, **November 26, 2019** at 5:00 p.m. in the Council Chambers.

Mayor Jo-Anne Albert  
Deputy Mayor Brian Treanor  
Councillor Jamie DeMarsh  
Councillor James Flieler  
Councillor Jacob Palmateer

CAO/Treasurer  
Clerk  
Deputy Clerk-Treasurer  
Public Works Manager

Prior to the start of the business of the Regular Meeting a Special Meeting was held with Tyler Peters and Dan Hagan from Greenview Environmental Management for the presentation of the Asset Management Planning Project to Council. The scope and results of the project were reviewed with Council including the Road Needs Study, Water System Study, Wastewater System Study and Asset Management Planning Tables. The first phase of the project was completed on November 20, 2019 and it was suggested that Council consider authorizing the preparation of a Summary Document in order to adequately satisfy the requirements on future funding applications for major projects.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER  
BE IT RESOLVED THAT Greenview go ahead with a summary asset management plan.  
Carried.

Council authorized staff to obtain cost estimates from Greenview Environmental Management for the completion of the balance of the mandated phases of the Asset Management Planning Project for review at the Capital Budget Meeting on December 9, 2019.

#### **CLOSED MEETING**

None.

#### **CALL TO ORDER and NATIONAL ANTHEM**

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

#### **APPROVAL OF AGENDA**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT the Agenda for the November 26, 2019 Regular Meeting be approved as presented. Carried.

#### **DISCLOSURE OF PECUNIARY INTEREST**

None.

#### **NOTIFICATION OF CLOSED MEETING**

Mayor Albert advised that Council did not hold a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act.

#### **ADOPTION OF MINUTES**

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER  
BE IT RESOLVED THAT the Minutes for the November 13, 2019 Regular Council Meeting be accepted as presented. Carried.

#### **BUSINESS ARISING FROM THE MINUTES**

None.

#### **PUBLIC PLANNING MEETINGS**

1. Rezoning Application ZA7/19 (1213524 Ontario Inc.)  
Agent: Ken Gorman  
Part Lots 15 & 16, Concession 8, Hungerford  
From Rural (RU) to Rural Residential (RR) 4.7 acres  
Condition of Severance Application B81/19

The applicant was in attendance at the Public Meeting in support of the rezoning application.

No other members of the public were in attendance for the Public Meeting.

Correspondence was received from Quinte Conservation indicating that they had no objection to the proposed rezoning.

Council was in agreement with the proposed rezoning and passed Zoning By-law No. 2019-21.

### **DELEGATIONS/PETITIONS AND PRESENTATIONS**

1. Brad McNevin – Quinte Conservation, 2020 Budget Presentation.

Brad McNevin of Quinte Conservation attended the meeting to outline the mandate of Quinte Conservation, to discuss the proposed 2020 Quinte Conservation Budget and to explain the Climate Change portion of the Budget. Mr. McNevin also agreed to provide more detail on the Climate Change portion of the budget in response to concerns of Council. He explained that a glitch in the spreadsheet software used to prepare the budget had caused incorrect figures for Climate Change to be carried forward into the 2020 Budget documents.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Quinte Conservation proposed 2020 Budget in the amount of \$68,602; includes the operations budget of \$60,762; the capital budget of \$3,430; and the Weir Dam Installation of \$4,410 be approved. Carried.

2. Melissa Kloetstra & John Darion – Westall Lane.

Melissa Kloetstra and John Darion attended the meeting to follow up on a prior Delegation to provide more information on the status of Westall Lane. They requested that Council obtain a legal opinion to determine the ownership of both the north and south portions of the Lane and requested that the time line be confirmed for when the name had become Westall Lane as some historical documentation shows Westall Lane as a township road.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council direct staff to obtain a legal opinion as to ownership of the two parcels of Westall Lane. Carried.

### **STATEMENT OF REVENUE & EXPENDITURES**

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Statement of Revenues & Expenditures to November 21, 2019 be accepted. Carried.

### **MAYOR'S REPORT**

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

Mayor Albert made a special presentation on behalf of Council to retiring CAO/Clerk-Treasurer Betty Gallagher who will be retiring from the Municipality of Tweed on December 31, 2019. Mayor Albert expressed her personal appreciation for the fine work and dedication by Ms. Gallagher on behalf of the Municipality since she started her municipal career on April 10, 1989 with the Township of Hungerford.

**STAFF REPORTS**

The Manager of Public Works provided a staff report on department activities.

The CAO/Treasurer provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the request from the CAO-Treasurer to purchase 18 universal power supply units for the office for a total cost of approximately \$1,709.82 be approved. Carried.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the regular Council meeting scheduled for Wednesday, November 11, 2020 (as per the Procedural By-law 2019-45) be changed to November 10, 2020. Carried.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the recommendation from the Emergency Management Committee to appoint Sean Porter as the Municipality of Tweed new Community Emergency Management Coordinator (CEMC) beginning in 2020 be supported contingent on the approval from the Stirling-Rawdon & Tweed Joint Fire Service Board. Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council direct staff to send a letter of second warning to janitorial contract addressing current deficiencies. Carried.

Council authorized staff to hold the monthly contract payment to Harlow Services until current deficiencies are addressed.

Council authorized staff to send a letter to the Municipality of Centre Hastings to request that they provide details of what they propose to do to improve Camp Road and to provide costs for the improvements before a joint meeting can be scheduled to discuss their proposal.

Council authorized staff to bring the 2019 Tweed Drinking Water System Inspection Report to the December 11, 2019 Regular Council Meeting for approval by Council and for publication.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

**COMMITTEE/BOARD REPORTS**

1. Building Inspection Services Board – October, 2019 Report.
2. CPAC Report – January–August, 2019.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

**BY-LAWS**

1. By-law No. 2019-21                      A By-law to amend Comprehensive Zoning By-law No. 2012-30 to change the zoning of a 4.7 acre severed parcel from Rural (RU) to Rural Residential (RR). Condition of Severance B81/19.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 26th day of November, 2019:

By-law 2019-21 A by-law to amend Comprehensive Zoning By-law No. 2012-30 at Part Lot 15 & 16, Concession 8, Hungerford, from Rural (RU) to Rural Residential (RR) for a 4.7-acre parcel of land. Condition of Severance Application B81/19. Carried.

**ITEMS FOR CONSIDERATION**

1. Ministry of Municipal Affairs & Housing – Municipal Modernization Program.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Municipality of Tweed submit an Expression of Interest application to the Ministry of Municipal Affairs & Housing under the Municipal Modernization Program for Option E and D. Carried.

Council authorized staff to prepare of summary report of projects completed under the 2019 Modernization and Efficiency Funding program previously received from the Province.

2. Zain Abedin, Director of Community Development with the Sustainable Housing Initiative – Step-By-Step Guide to Developing Affordable Housing.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT receive and file 15. ii. Sustainable Housing Initiative. Carried.

3. Ministry of Economic Development, Job Creation & Trade – Job Site Challenge.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT receive and file 15. iii. Job Site Challenge. Carried.

4. Joe Mumby Septic Tank Pumping – Disposal of Septage.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the request from Joe Mumby Septic Tank Pumping (Bob Mumby) for the disposal of septage into the Municipality’s lagoon system during the 2019 – 2020 winter season be approved at same amount. Carried.

5. Jenn Empey, Fundraising Chairperson for TMHA – Donations Request.

Council authorized the Community Development Manager to use her own discretion in responding to prize donation requests from the Tweed Minor Hockey Association for fundraising purposes.

6. Reavie Lane – No new information to report.

Council was advised that the legal opinion on the status of Reavie Lane was anticipated for the December 11, 2019 Regular Council Meeting.

**CORRESPONDENCE FROM OTHER MUNICIPALITIES**

None.

**CORRESPONDENCE - INFORMATION**

1. Lyn Linton, Gateway Community Health Centre – Playgroup Move.
2. Quinte Conservation – Foxboro Flood Mitigation Plan Comments.
3. AMO Communications – Watchfiles – November 14th and November 21st Issues.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Correspondence – Information be received and filed. Carried.

**COMMITTEE/BOARD MINUTES**

None.

**NOTICE OF MOTIONS**

None.

**CONFIRMATORY BY-LAW**

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH  
BE IT RESOLVED THAT Confirmatory By-law No. 2019-57 be read a first, second, and third and final time, passed, signed and sealed in open Council this 26th day of November, 2019. Carried.

**ADJOURNMENT**

MOVED BY B. TREANOR, SECONDED BY J. FLIELER  
BE IT RESOLVED THAT Council adjourn at 7:50 p.m. Carried.

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**MAYOR**

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**DEPUTY CLERK**