

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **December 11, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Jamie DeMarsh
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

CALL TO ORDER

Mayor Albert called the meeting to order at 8:33 a.m.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council appoint Gloria Raybone as the acting Clerk for the purposes of the Closed Meeting on this 11th day of December, 2019. Carried.

CLOSED MEETING

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:35 a.m. to address the following matters:

In accordance with the Municipal Act, Section 239 (2) a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- b) personal matters about an identifiable individual, including municipal or local board employees;
- d) labour relations or employee negotiations;
- e) litigation or potential litigation; and
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go out of the Closed meeting at 9:06 a.m. Carried.

NATIONAL ANTHEM

Council resumed the Regular Meeting followed by the singing of the National Anthem.

APPROVAL OF AGENDA

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Agenda, as amended, for the December 11, 2019 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual; labour relations or employee negotiations; litigation or potential litigation; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT staff follow Council's direction from the Closed Meeting. Carried.

ADOPTION OF MINUTES

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the Minutes for the November 26, 2019 Regular Council Meeting be adopted as presented. Carried.

BUSINESS ARISING FROM THE MINUTES

None.

PUBLIC PLANNING MEETINGS

1. Rezoning Application ZA8/19.
Applicant: Debra House
Part of Lot 2, Concession 1, Hungerford
From Rural (RU) to Rural Residential (RR) – 1.3 acres.
Condition of Severance Application B80/19.

The applicant was not in attendance for the Public Meeting for the rezoning application.

No other members of the public were in attendance at the Public Meeting.

Correspondence was received from Quinte Conservation indicating that they had no objection to the proposed rezoning.

Council was in favour of the rezoning and passed Zoning By-law No. 2019-58.

2. Rezoning Application ZA10/19.
Applicants: Michael Ramsay and Brian Ramsay
Agent: Jennifer Livingstone
Part of Lot 11, Concession 1, Elzevir
From Rural (RU) to Rural Residential (RR) – 5.0 acres.
Condition of Severance Application B56/19.

One of the applicants and the agent were in attendance for the Public Meeting in support of the rezoning application.

Doris Staenglen-Wilson attended the Public Meeting but did not sign in. She voiced her concern with the placement of the Severance signs on the subject property but did not express any opposition to the proposed rezoning.

Correspondence was received from Quinte Conservation indicating that they had no objection to the proposed rezoning.

Council was in favour of the rezoning and passed Zoning By-law No. 2019-59.

DELEGATIONS/PETITIONS AND PRESENTATIONS

1. Debra Murphy, Frank Cowan Company and Connie Robinson, McDougall Insurance.

Debra Murphy of Frank Cowan Company and Connie Robinson of McDougall Insurance attended the meeting to discuss the 2019 – 2020 Municipal Insurance Program and options for reducing the approximate 22% increase in insurance premiums. They recommended that Council consider increasing deductibles to \$10,000 but cautioned that risk tolerance must be considered before making that decision. Ms. Robinson agreed to provide some claims history data in order for Council to consider risk tolerance going forward. Council also requested that they be provided with the cost savings on the various deductibles available through the policy for consideration. Ms. Robinson agreed to provide the cost options and also to supply hall rental guidelines and rental forms to provide the best liability protection for the municipality

and to standardize the forms currently being used by the Hall Committees when renting the hall facilities. It was also recommended that Council consider requiring \$5,000,000 liability coverage across the board on new agreements and contracts.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Insurance Policy for December 31, 2019 to December 31, 2020 be renewed with Frank Cowan Company as is with \$5,000. deductibles at \$199,567.; And further, that additional options be brought forward to January 8th, 2020 Council meeting. Carried.

Council authorized staff to arrange a meeting with the insurance company representatives and the Hamlet and Hall Committee members to provide them with information and training on hall rentals and the options regarding insurance under the municipality's Facility User Insurance.

APPROVAL OF ACCOUNTS

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the accounts be approved as presented. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Harlow Service cheque withheld for payment at the November 26, 2019 meeting be issued; and further that the Harlow Service cheque from the cheque run batches approved December 11, 2019 be withheld until service has improved. Carried.

MAYOR'S REPORT

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

Council authorized staff to send a letter of appreciation to the Tweed Fire Department and Public Works staff member Randy Holmes for their participation in the Tweed Santa Claus Parade.

Council expressed condolences to the staff of the Tweed News on the recent passing of Ivy Hanna, former publisher of the Tweed News for many years.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the cost of Basic Refrigeration Training for a casual municipal employee be covered by the Municipality in the amount of \$1,158.25. Carried.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council approve the Municipality hosting an Emergency Management Community Open House in February, 2020. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve the Municipality hosting a Selling Food to Ontario Workshop in Spring, 2020. Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve the following Dementia Friendly Tweed Training Sessions:

1. Feb. 12, 2020 12:30 p.m. – 4 p.m.: Event Organizers & Service Clubs
2. Feb. 12, 2020 6 p.m. – 8 p.m.: Businesses

3. Feb. 25, 2020 9 a.m. – 12 p.m.: Municipality of Tweed Residents and if space allows, it will be opened up to all residents of Hastings County (200 spaces available). Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the First Impressions report be distributed to every business owner of the Municipality. Carried.

The Fire Chief provided a staff report on department activities.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following SOGs for the Tweed Fire Department be approved by Council:

7007 – Discipline of Department Members/Appeal Process

8001 – Respiratory Protection Program

8002 – SCBA Care & Usage

8003 – SCBA Preventative Maintenance

8004 – SCBA Air Quality Assurance

8005 – Fit Testing – SCBA Face Pieces

8006 – Fit Testing – N-95 Medical Masks

8007 – SCBA Cleaning Procedure Carried.

The Manager of Public Works provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council accept the tender from Strong Bros. General Contracting to construct the blower building for the lagoon aeration system in the amount of \$272,000. plus HST. Carried.

The CAO/Treasurer provided a staff report on department activities.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve the purchase of mats for the Municipal Building; And further that the leasing agreement with Cintas not be renewed. Carried.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council approve obtaining a proposal from BMO and ONEFund (AMO) on investment options of excess funds in the amount of \$1,650,000. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve the 2019-20 Inspection Report of the Tweed Drinking Water System;

And further that it be made available to the public. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

None.

BY-LAWS

1. By-law No. 2019-58 A By-law to amend Comprehensive Zoning By-law No. 2012-30 relating to Severance Application B80/19.
2. By-law No. 2019-59 A By-law to amend Comprehensive Zoning By-law No. 2012-30 relating to Severance Application B56/19.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final

time, passed, signed and sealed in open Council this 11th day of December, 2019:

By-law 2019-58 A by-law to amend Comprehensive Zoning By-law No. 2012-30 at Part Lot 2, Concession 1, Hungerford from Rural (RU) to Rural Residential (RR) for a 1.3 acre parcel of land. Condition of Severance Application B80/19. Carried.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of December, 2019:

By-law 2019-59 A by-law to amend Comprehensive Zoning By-law No. 2012-30 at Part Lot 11, Concession 1, Elzevir from Rural (RU) to Rural Residential (RR) for a 5.0 acre parcel of land. Condition of Severance Application B56/19. Carried.

ITEMS FOR CONSIDERATION

1. BR&E Committee – Request to Move North & South Electronic Speed Signs From the Village Welcome Signs.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the recommendation for the electronic speed signs to be moved from the Village Welcome signs be approved in principle; and further, that BR&E investigate location options. Carried.

2. Alzheimer Society of Hastings-Prince Edward – Request to Proclaim January, 2020 as National Alzheimer Awareness Month.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council proclaim January, 2020 as National Alzheimer Awareness Month. Carried.

CORRESPONDENCE FROM OTHER MUNICIPALITIES

1. Township of Greater Madawaska – Request for Support of Resolution to Allow for Electronic Delegations with Provincial Ministers or the Premier.
2. Town of Amherstburg – Request for Support of Resolution Declaring Climate Emergency in the Town of Amherstburg.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	Township of Greater Madawaska	Resolution re: Allow for Electronic Delegations with Provincial Ministers or the Premier.	Support
2.	Town of Amherstburg	Resolution re: Declaring Climate Emergency in the Town of Amherstburg.	Receive and file

Carried.

CORRESPONDENCE - INFORMATION

1. Predator Fly Company Crew – Report on Canada’s First Muskie on the Fly Event – Monster Mash 2019.
2. AMO Communications – Local Improvement Charge/Home Energy Retrofit Program for Ontario.
3. AMO Communications – Ontario Announces E-Scooter Pilot on Municipal Roads.
4. AMO Communications – AMO Watchfiles – November 28, 2019 & December 5, 2019 Issues.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Correspondence – Information be received and filed. Carried.

COMMITTEE/BOARD MINUTES

1. Quinte Waste Solutions – November 18, 2019.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT the Quinte Waste Solutions Minutes from November 18, 2019 be accepted. Carried.

NOTICE OF MOTIONS

None.

CONFIRMATORY BY-LAW

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Confirmatory By-law No. 2019-60 be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of December, 2019. Carried.

ADJOURNMENT

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council adjourn at 11:24 a.m. Carried.

MAYOR

DEPUTY CLERK